

## **Electronic Pay Options**

Landry's offers electronic pay via an ADP Visa branded pay card or via direct deposit into your bank account. ADP pay cards work just like an ATM/Visa debit card, and no bank account is needed.

There are many advantages to using electronic pay:

- When natural disasters occur, employees who receive live paychecks are often unable to access their pay timely due to closures and/or FedEx delivery delays. Those on electronic pay continue to receive their pay deposited to their bank account or pay card as scheduled.
- Saves time as there is no need to pick up your paycheck on payday, and no waiting in line to cash your check.
- Avoid check cashing fees.

The below options allow you to have immediate access to your funds on payday. You may choose one or any combination of the following:

#### **Option 1: Traditional Direct Deposit**

Wages are deposited into your bank account on payday. Enroll online via Oracle Employee Self Service (ESS). Instructions can be found on the Employee Portal at https://employees.ldry.com/.

#### **Option 2: ADP Pay Card**

- > Wages are deposited directly onto the ADP Card and are immediately available on payday.
- > The ADP Card is VISA branded and FDIC insured.
- > You can use the ADP Card to make ATM withdrawals and purchases anywhere VISA is accepted.

### **Option 3: ADP Check**

Wages are deposited onto ADP Checks which are self-issued payroll checks that can be used to receive full net wages without activating the ADP Pay Card.

### How to Sign Up for ADP Pay Card and/or ADP Check:

- 1. Ask your manager for an ADP Card.
- 2. Enroll online via Oracle Employee Self Service (ESS). Instructions can be found on the Employee Portal at https://employees.ldry.com/.
- 3. Read the information in your card packet, activate your card and select your personal security pin at mycard.adp.com or call Cardholder Services at 1-877-237-4321.
- 4. Funds will be deposited the following pay date after you receive your card.
- 5. After 10 payments onto the ADP card, <u>a new card with your name embossed on it</u> will be mailed to your home address. Upon receipt of the new card, call the number on the card to activate it. The funds on your original card will automatically be transferred to the new personalized card. **\*\*\*You** can also request a personalized card at any time by calling Cardholder Services at 1-877-237-4321.
- 6. To use the ADP Check feature, follow the instructions enclosed with your pay card.
- 7. Use mycard.adp.com to access account balances and transaction details.
- 8. Set-up the ADP Mobile Solution App at mobile.adp.com or download from App Store or Google Play.

Contact hourly payroll with any questions.

# WISELY WITH ADP<sup>™</sup> FEE SCHEDULE v.10.11.17

| DESCRIPTION   | FEE               |
|---|-------------------|
| Unlimited in-network ATM withdrawals at any in-network MB Financial Bank ATM.<br>Accept surcharge if appears. Fee will be waived or credited.<br>Find in-network MB Financial Bank ATMs at <u>https://www.mbfinancial.com/locations</u> . | \$0               |
| All out-of-network domestic U.S. ATM withdrawals on the Cirrus network.<br>(other third parties, such as ATM owner, may charge additional fees)   | \$2.50            |
| MasterCard® member bank over-the-counter teller cash withdrawal within the 50 U.S.<br>States, Washington D.C. and Canada (Other international MasterCard member banks,<br>including those in U.S. territories, may charge a fee)          | \$0               |
| Purchase transaction and cash back with PIN code purchase   | \$0               |
| Email and text message account alerts (Message and data fees from your carrier may apply.)  | \$0               |
| Monthly maintenance   | \$0               |
| Online and mobile app account management  | \$0               |
| 24/7 automated phone and live customer service  | \$0               |
| Balance inquiry and withdrawal decline at any ATM   | \$0               |
| International purchase and international ATM transaction currency conversion fee<br>(percent based on total transaction amount and other third parties, such as ATM<br>owner, may charge additional fees)                                 | 3%                |
| Lost/stolen card replacement for a primary or secondary card<br>– Card replacement with standard mailing per card<br>– Card replacement with expedited mailing per card   | \$6.00<br>\$30.00 |

| Monthly paper statement  | \$0            |
|--|----------------|
| Written transaction history  | \$0            |
| Each secondary card<br>- Card with standard mailing per card<br>- Card with expedited mailing per card | \$0<br>\$24.00 |

The Wisely with ADP Card is issued by MB Financial Bank, N.A., Member FDIC, pursuant to a license from Mastercard International, Inc. ADP is a registered ISO of MB Financial Bank, N.A. ADP and the ADP logo are registered Trademarks of ADP, LLC Wisely with ADP is a trademark of ADP, LLC. All other marks are the property of their respective owners. Copyright © 2017 ADP, LLC. All rights reserved.



# It's easy to get cash for NO CHARGE.

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### Follow these simple steps at any Visa® or Mastercard® member bank:

- Take your Visa-branded Wisely Pay by ADP<sup>™</sup> card to any teller inside a Visa member bank or take your Mastercard-branded Wisely Pay by ADP card to any teller inside a Mastercard member bank. You must go to a teller inside the bank and not to an ATM.
- Follow the over-the-counter bank teller cash withdrawal instructions to withdraw cash from your Wisely Pay card account.
- There is NO CHARGE for the over-the-counter transaction, no matter how much cash you withdraw from your Wisely Pay card account.
- Certain conditions may apply to cash disbursements in accordance with Visa or Mastercard operating rules and regulations and Visa or Mastercard prepaid card program guidelines, such as, but not limited to, a daily cash disbursement limit of \$5,000 USD from any Visa or Mastercard member bank.

# Attention cardholders: Take this form to any Visa or Mastercard member bank

Give this form to the teller to ensure that you can withdraw cash from your Wisely card account. If you are unable to get cash from your prepaid card at a Visa or Mastercard member bank, or if you are charged a withdrawal fee in error, please call the toll-free number on the back of your Wisely Pay card.

### Attention Visa or Mastercard member banks

PLEASE DO NOT REFER CARDHOLDERS TO ATMS FOR SERVICE. The Visa U.S.A. Inc. and Mastercard International, Inc, Operating Rules and Regulations require that members authorized to provide cash disbursements make manual cash disbursements to other issuers' Visa or Mastercard cardholders, even if the cardholder does not have a current banking relationship with that member. This is a manual cash disbursement that Visa or Mastercard member banks must honor on all valid cards whether the card is embossed or unembossed, personalized, or not personalized with the cardholder's name. Members understand that manual cash disbursements require only one piece of positive identification (such as a valid passport, driver's license, or government identification card with picture) to validate the cardholder's identity. Tellers must also compare the signature on the Visa or Mastercard with the signature on the transaction receipt.



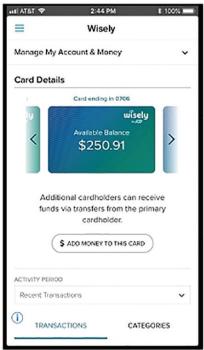
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# Manage your Wisely Pay by ADP<sup>™</sup> account on the go!

With your Wisely card you can check your balance and transactions on the go. Anytime, anywhere. Download the FREE ADP mobile solutions app.<sup>2</sup>







### Already have an ADP User ID?

Simply log in using the same log-in credentials that you use for your ADP solution.

### **Need and ADP User ID?**

New users on My.ADP.com should click on "First time user?" and follow the instructions; or in the ADP Mobile app tap on "New? Get started" at the bottom of the screen.

### **Registration Code:**

Upgrade your card for **FREE** to enjoy all your money in one place.



### Add Funds from Other Jobs

Deposit pay onto your card from a second job or a new one.<sup>1</sup>



Add Cash Add funds to your card at Western Union or MoneyGram<sup>1</sup>



Mobile Payments Link up your card to apps like Venmo<sup>®</sup> and Paypal<sup>®</sup>

Call 866.313.6901 to upgrade your card

 $^{\rm t}\mbox{You}$  must pass additional ID verification to load funds from other sources.  $^{\rm 2}\mbox{Data}$  charges may apply.

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